



Fall Engineering Expo 2026

*See exhibitor kit for show dates & times

-Material Handling-

Specialized carrier shipments refers to small package carriers such as FedEx, UPS, USPS, etc. and will be billed at \$35.00 for the first box & \$10.00 for each additional box per shipment, with an \$85.00 minimum (i.e. 1-6 boxes will be \$85.00, 7 boxes and over will be \$35.00 for the first box and \$10.00 for each box thereafter).

Freight carrier shipments refers to carriers such as Old Dominion, ABF, Estes, etc. and will be billed at \$75.00 per 100 pounds to the advance warehouse and \$85.00 per 100 pounds to the show site.

Weight is rounded up to the next 100 pounds.

***To reduce material handling costs and ensure your packages will be in your booth when you arrive at the show site, we strongly encourage you to have your freight/packages sent to the advance warehouse.**

-Payment Policy-

The credit card information portion of the exhibitor kit must be completed to utilize drayage services.

All orders must be paid in full and/or credit card authorization be on file before services are rendered. There will be no invoices.

PAYMENT MUST BE INCLUDED WITH ALL ORDERS AND CREDIT CARD INFORMATION ON FILE BEFORE FREIGHT CAN BE DELIVERED TO YOUR BOOTH.



6041 Tazewell Pike, Knoxville, TN 37918
Phone: 865-200-8687 Fax: 865-200-8689

CONTRACTOR SERVICES

FALL 2026 ENGINEERING EXPO

Knoxville Convention Center

Exhibitor move in:
Sept 29 8am

Show Dates:
Sept 29 12:30pm-5pm
Sept 30 8am-5pm

Exhibitor move out:
Sept 30 5pm

Booth Package: 1-6ft Skirted table, 2-chairs

[Please return orders to: BETH@ACESKNOX.COM](mailto:BETH@ACESKNOX.COM)

Booth Accessories			
Qty.	Description	Price	Total
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Booth Accessories			
Qty.	Description	Price	Total
	Extra Chairs	\$20.00	\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Booth Accessories			
Qty.	Description	Price	Total
			\$
			\$
	Chrome Bag Rack	\$55.00	\$
			\$
			\$
			\$
			\$

Material Handling & Labor			
Weight	Description	Price/cwt	Total
	Freight Shipments to Warehouse (\$200.00 min)	\$70.00	\$
	Freight Shipments to Show Site (\$200.00 min)	\$80.00	\$
			\$
			\$
\$85.00 min	Specialized carrier to Warehouse or Showsite	1st carton \$35 add'l \$10	\$
	Specialized Carriers are UPS, Fed-ex, etc. Small Packages		\$
			\$
			\$
** Material Handling Charges are determined on show site, once weight tickets & freight are received by ACES. Receipts for material handling and all other on-site charges will be handed out during the show			

Advance Shipping Address:

All Convention Expo Services
6041 Tazewell Pike
Knoxville, TN 37918
Booth # _____
Ph: 865-200-8687

Showsite Shipping Address:

Knoxville Convention Center
701 Henley Street
Knoxville, TN 37902
Booth # _____
PH:865-251-6040

NOTICE: First day freight can arrive at warehouse is Sept 10. Last day for freight to arrive at warehouse is Sept 24. First day for freight to arrive at show site is Sept 29.

Order Payment Policy: Payment in full of rental charges, including applicable tax must accompany your advance order. Orders must be received two weeks prior to show opening to be guaranteed. Floor orders are limited to availability. All orders must be received by mail, email, or fax.

Subtotal: \$ _____

9.25% Tax \$ _____

TOTAL: \$ _____

Company: _____ Email: _____ Booth # _____

Name on Card: _____ Phone: _____ Fax: _____

Billing Address: _____ City: _____ State: _____ Zip Code: _____

Payment Type: ☐ Visa/MC ☐ Amex Card #: _____ Exp Date: _____ Vcode: _____

Authorized Signature: _____ Date: _____